

BHAKTA KAVI NARSINH MEHTA UNIVERSITY

(Established Under Gujarat Act No.: 23 of 2015)



E -Tender Notice No.: 05/2022 (Second Attempt)

**Including Technical and Financial Bid
(Financial bid to be filled online only)**

**E - TENDER FOR PURCHASE OF
“Refrigerated Incubator Shaker”**

Bhakta Kavi Narsinh Mehta University
Government Polytechnic Campus,
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GUJARAT (INDIA)
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E-Tender Notice no: 05/2022 (Second Attempt)

“E-Tender for PROCUREMENT OF REFRIGERATED INCUBATOR SHAKER”

Instrument No.	Name of Instrument	Estimated Cost	EMD*	Tender Fees*
1	Refrigerated Incubator Shaker	Rs.07,45,000	3% of the estimated Cost	Rs.1500 (non-refundable)

DD in favor of Registrar, Bhakta Kavi Narsinh Mehta University payable at Junagadh only should be attached along with the tender document. The Tender without EMD will not be considered.

The Bhakta Kavi Narsinh Mehta University invites **Online Tender for procurement of Refrigerated Incubator Shaker instrument for Department of Life Sciences, Bhakta Kavi Narsinh Mehta University, Khadiya, Junagadh** under two bid systems. Interested parties/firms who wish to participate in online tenders can download the tender documents from the n-procure website www.nprocure.com or University website www.bknmu.edu.in under tender option. Bidders have to submit price bid in electronics format only through n-procure website till the last date & time prescribed for submission. Price bid of Tender in physical form will not be accepted in any case.

Interested bidders can participate against given specifications of Refrigerated Incubator Shaker. The lowest price (L1) will be considered after satisfactory fulfillment against required specifications.

Tender Documents received late / incomplete without requisite papers and Demand Draft for tender fee and EMD shall be summarily rejected. Bhakta Kavi Narsinh Mehta University, reserves right to accept or reject any tender, without assigning any reasons.

Commencement of Tender	: 08/04/2022
Last Date of Submission of Tender (online)	: 28/04/2022
Last Date of Submission of Tender (Physical)	: 05/05/2022 (up to 5:30 PM)
Date of Opening of Tender (Technical Bid only)	: 06/05/2022
Date of Opening of Commercial Bid	: 06/05/2022
Tender shall be valid up to	: 90 Days

Date:08/04/2022

I/c Registrar

GENERAL CONDITIONS

1. Online tender is invited from the reputed and experienced manufacturer and/or supplier for the SUPPLY AND INSTALLATION Refrigerated Incubator Shaker at Department of Life Sciences at Bhakta Kavi Narsinh Mehta University, Government Polytechnic Campus, Khadiya, Junagadh. Interested parties who wish to participate in online tenders can download the tender documents from the n-procure website. Bidders have to submit price bid in electronics format only on n-procure website till the last date & time for submission. Price Bid of tender in physical form will not be accepted in any case. **The specifications of instrument are shared in Annexure –I.**
2. The manufacturers/authorized seller/authorized dealer/ authorized supplier for supply and installation of Analytical Instrument may submit their offer as per the specifications mentioned in tender form. Complete tender form duly filled along with all details with non-refundable tender form fee DD of Rs. 1500/- in favor of **‘Registrar, Bhakta Kavi Narsinh Mehta University, payable at Junagadh’**, and EMD (in the form of DD) as per terms and condition.
3. Submission of EMD, Tender Fee, and other essential documents on or before last date and time mentioned above in the office of the Registrar, Bhakta Kavi Narsinh Mehta University, Khadiya, Junagadh. Bhakta Kavi Narsinh Mehta University reserves all the right to reschedule, cancel or reject the tender without assigning any reasons thereof. For more details visit us at website: www.bknmu.edu.in
4. The tenderer should invariably submit the tender in two sealed covers separately namely
 - a. E.M.D. and Tender Fee Cover
 - b. Technical Bid Cover at University office in physical.

Tenderer has to submit commercial bid on line only. Physical Commercial Bid will not be accepted. All the sealed envelopes duly superscripted with the name of tender with the contact details shall be submitted in a larger envelope must reach on/before 14/02/2022 through **Reg. A.D./Speed Post/courier only to** “Registrar, Bhakta Kavi Narsinh Mehta University, Government Polytechnic Campus, Khadiya, Junagadh, 362263, Gujarat, India.” **Offers sent through Fax/e-mail/Cable/in person will NOT be accepted.**

5. Tenderer should provide the following documents with superscription.
 - a. Certificate of Authorized Manufacturers/ Authorized Reseller/ Dealer of overseas companies/ Authorized Dealers of manufactures.
 - b. Clients list of Company/ Dealer and total experience in this field.
 - c. GST Registration No.
 - d. PAN card of Agency/Company
 - e. The details of turnover of tenderer for last three financial years
 - f. Undertaking by tenderer.
 - g. Detailed Technical documents/ Detailed specification.

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6. Tenderer should furnish complete details of the latest technology available with full documentation & descriptive literature and point out any special features of their system.
 7. Tenderer shall furnish details of the Back-up engineering and system support that will be made available to Registrar, Bhakta Kavi Narsinh Mehta University by the Manufacturers/ Authorized Reseller/ Authorized Dealers of Manufactures/or Authorized Suppliers.
 8. **The Prices quoted must be firm and on FOR, Registrar, Bhakta Kavi Narsinh Mehta University, Government Polytechnic Campus, Khadiya, Junagadh 362263. Gujarat, India No any other taxes/ charges etc will be paid other than the quoted price.** Different components of the price for insurance, freight installation and commissioning or installation at destination site must be included in the final price and shown separately. Discount offered, if any, should be indicated prominently.
 9. Prices should be as per latest catalogue and shown separately for each item, foreign exchange component, rupee element, basic unit, its accessories, no. of units of consumables given, critical spares, components, etc.
 10. **Any bidders can participate in this tendering process, the lowest price (L1) will be considered for the purchase of Refrigerated Incubator Shaker Instrument after successful compression against asked specifications and approval from technical committee of Bhakta Kavi Narsinh Mehta University. The technical committee reserves all rights for technical specifications to accept, reject or cancel the tender without assigning any reasons thereof.**
 11. All the tender documents must be duly stamped & signed by the Principal. If the Indian Agent/ Representative submits tender, then he/she will have to produce a certificate of such authority for making quotation on manufacturer's behalf.
 12. On acceptance of the rates as per the approved tender and after completing official necessary formalities, the tenderer will be informed about the acceptance of his tender. The supply order will be placed by Registrar, Bhakta Kavi Narsinh Mehta University.
 13. The undersigned also reserves the right to accept or reject the supplies in full or in part which do not strictly stick up to the specifications or to accept the material/articles supplied with slight variations in specifications or with a condition that the rates accepted shall be reduced at such rates as the competent authority of the University & Vendor by mutual understanding, looking to the variations and that such rates shall be binding on the tenderer. The vendor should provide additional items/materials/etc at free of cost if needed as an installation requirement at actual site until complete installation of Instrument/s.
 14. University reserves the right to accept or reject - higher version of specification etc. or any other items under the same terms and conditions and same price quoted by tenderer in tender form.
 15. Bidders are also required to **separately submit along with technical bid** – Warranty period, terms & conditions for service and charges for Annual Maintenance Contract

(special discounted price for academic institution).

16. As soon as the tenderer delivers the tender in the office of the undersigned, it shall be binding on him/her and he/she shall not be able to withdraw or amend the offer.
17. The Registrar, Bhakta Kavi Narsinh Mehta University, Junagadh also reserves the right to obtain the Instrument/s specification by negotiations from one or more of the tenderer, if in case the rates, quality, make, specifications or other terms and conditions etc. of tenderer are not found suitable, to University.
18. The University may arrange for a technical discussion meeting of the bidders preferably with the experts and/or of Advisory Committee Members of Bhakta Kavi Narsinh Mehta University, Where specifications offered by suppliers will be analyzed and clarifications, if any, sought. The exact date and time will be communicated to the bidders well in advance by Registrar, Bhakta Kavi Narsinh Mehta University.
19. Order for Instrument will be dispatched to the successful party in two copies and the party has to return one copy duly stamped and signed as a token of the acceptance of the order. In case the order confirmation is not received within time period of **two weeks**, it shall be presumed that the vendor has not accepted the order and will be liable to be cancelled.
20. Tenderer shall make provision for imparting training to our technical team, faculty on operation and use of equipment, its accessories and software for the intended applications and troubleshooting repair and maintenance. Cost of such training (if any) and the details regarding the course covered and its duration should be specified. Specify component of free training, duration, location & number of years training available for academics.
21. Late, delayed, incomplete, conditional tenders and amendments & additions to tender after opening will not be accepted

22. Technical Bid Cover should contain

- a. Original copy of Tender document along with attested copies of GST and CST Registration Certificate, Latest Income Tax return, other certificate documents as per check list.
- b. The details of turnover of tenderer for last three years.
- c. Tenderer should also furnish the details of constitution of their firm, names and addresses of the Partners/ Proprietors/Directors and also the details of sister concerns if any. Also specify details or documents requested in Tender Enquiry.
- d. Details of Tenderer in prescribed Format (Annex-1).
- e. No Pending Cases Declaration on Rs. 50/- Stamp Paper (Annex-3)
- f. **Earnest money deposit: 3% of estimated cost of instruments only in the form of a demand draft drawn on any nationalized bank payable at Junagadh to the Registrar, Bhakta Kavi Narsinh Mehta University, Junagadh.**
- g. Tenders are to be submitted in an Envelope, titled as “The Technical BID”. This Envelope

should be packed, sealed and be super-scribed as 'TENDER FOR PROCUREMENT OF "Refrigerated Incubator Shaker"

23. In case you are successful in getting the order, you shall be required to pay a sum **5% of the order value to the Bhakta Kavi Narsinh Mehta University, as security Deposit** for the due performance of the contract. This Deposit is to be paid by Demand Draft only. If the tenderer fails to comply with the above requirements within the said period the earnest money already deposited by him/them shall be applicable for forfeiture and the university shall purchase the services required at the risk and cost of the successful tenderer.
24. **VALIDITY OF TENDER:** Tenderers are requested to note that their offer must be valid for acceptance minimum for a period of 90 days from the date of opening of tender. Offer with less validity period will be rejected.
25. **Technical Literature/Descriptive Catalogue/Pamphlets:** The vendors should submit their offer along with relevant Technical Literature/Descriptive Catalogue/Pamphlets along with their technical bid. In the absence of the above details of items offered may not be considered. The preference will be given to the party decided by the university authority without mentioning any reason. The decision of the university authority will be considered as final.
26. **Payment Terms:**
- Price of the offered item must be quoted in Indian currency. Fund transfer will be made through RTGS or Cheque transfer and not by any other mode.
 - The payment will be paid against delivery of the goods received in good conditions, Installation, Installation documentation by authorized person and satisfactory demonstration and training at **Department of Life Sciences, Bhakta Kavi Narsinh Mehta University, Khadiya, Junagadh 362263. Gujarat, India.**
27. **Opening of Tender**
- You are at liberty to be present or authorize your representative to be present at the opening of the tender at the time and date specified in the schedule.
28. **Installation and Maintenance:**
- The tenderer shall be responsible for installation of the equipment at destination site and for making it fully operational.
 - The supplier should submit the complete documentation of installation and maintenance manuals of the Instrument (Refrigerated Incubator Shaker).
29. **Penalty in case of the default:**
- The offer of the vendors should include the cost of installation. In case of delay on the part of the vendor, penalty of 0.5 % per week of the total order value will be deducted from the supplier's bill subject to maximum of 2% without prejudice to other terms & conditions of the order. The tenderer shall be responsible for installation of the equipment at destination site and for making it fully operational.

The University reserves, its right to get the work done by any other Supplier at the cost & risk of the Supplier under such circumstances.

- b. For not maintaining quality of instrument/s and spare parts mentioned in the tender documents, the University shall deduct penalty. The penalty charges will be decided by the University. If purchase from other vendor, cost of purchase will be recovered.
- c. In case of a refusal to execute the work by the successful bidder, the security deposit shall be forfeited and legal action will be taken.

30. Guarantee/Warranty:

- a. The tenderer has to quote price for the Refrigerated Incubator Shaker instrument which must have minimum **01 year of warranty** and also separately quote in sealed cover along with technical bid for 01 years of AMC cost after the expiry of warranty period with this tender. **The University may accept or reject the AMC proposal for the particular Instrument.**
- b. The warranty will be started from the date of successful installation of instrument.

31. Average turnover:

- a. The minimum average turnover of last three years should be Rs. 3,75,000/-(not less than 50% of the estimated cost). The relevant document should be certified by chartered accountant.

32. Documents:

- a. Scanned copy of all documents should be uploaded on the portal.
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Annexure – I (Technical Specification)

The Tenderer have to quote the specific instrument/s according to the technical specification as given below.

Refrigerated Incubator Shaker	<ul style="list-style-type: none">▪ Speed range: 25 to 400 rpm \pm 1 rpm▪ Platform size should be 460 mm x 460 mm▪ Temperature Range: At least 20 °C below ambient up to 80 °C, must have minimum set point 4 °C▪ Temperature accuracy: \pm 0.1°C at 37°C, with a uniformity of \pm 0.25°C▪ Alarms system should have audio visual alarms if unit operates with deviation of \pm 5 rpm and \pm 1 °C of set parameters are must.▪ 1.9 or 2.5 cm (0.75 or 1 in) orbit options is mandatory▪ Controller: programmable for speed up/down and temperature up or down on a timed basis▪ Multifunction single knob operation or key pad, touch screen not required▪ At least provision of 12 or more multistep programing each with shaking time and temperature with facility to save programs.▪ It should have heavy duty counter balance with triple eccentric counter balance driven by brushless DC motor.▪ Instrument should have a large viewing window without disturbing the program and door.▪ Stackable: at least two machines should be stackable without any external stand▪ Universal platform should be cited along with shaker and having capacity to hold of variable sizes (50 mL to 6 L) and at least 18 flasks of 250 mL capacity.▪ Moisture proof internal electric socket installed in chamber for provision of run external equipment▪ Provision for shelf (with adjustable height) inside the incubator for incubating petri plates (to be provided by original equipment manufacturer)▪ Must have options for future up-gradation for Gassing manifold for direct gassing into containers placed inside the shaker, photosynthetic light for plant tissue culture, UV light and culture drawer.▪ Clamps to be supplied with instruments i.e., 250 mL: 15 Nos▪ This shaker automatically restarts after power is restored.▪ It provides with the option of using utility tray with non- skid rubber surface for low speed applications.▪ Should have Multi-function reservoir, with built-in pluggable drain, humidifies chamber to reduce sample evaporation as well as capture accidental spills▪ Should have Spill cover, above the drive, additionally protects electronics and mechanical components▪ Equipment should European CE/U L certified▪ At least more than 100 installations should be installed in India and proved proof of installation.▪ It provides with the option of using utility tray with non- skid rubber surface for low speed applications.
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	<ul style="list-style-type: none"> ▪ Equipment with least power consumption will be preferred
Voltage stabilizer	Compatible and suitable servo voltage stabilizer for instruments will be provided with minimum 1 year of warranty
Installation and Training	Installation and training to users should be given at our laboratory by a trained engineer. Instrument maintenance should be done at site only

Annexure - III

CHECK LIST FOR TENDERER TO BE SUBMITTED ALONGWITH TENDER

The following documents are attached with the tender:				
1.	Please give the Page No. to entire set of Tender and documents enclosed with it and sign on each page of tender document.	:	Yes / No.	Total Page No.
2.	Please confirm following: Whether EMD and Tender Fee in form of Demand Draft are placed in separate cover?	:	Yes / No.	Page No.
4.	Whether copy of GST Registration / Provisional Registration (if Applicable) & PAN NO is attached?	:	Yes / No.	Page No.
5.	Whether copy of self-declaration regarding non-default in any statutory obligation / liability is attached?	:	Yes / No.	Page No.
6.	Whether copy of Income-Tax return /assessment order of last year is attached	:	Yes / No.	Page No.
7.	Whether chartered accountant certificate of last three year is attached?	:	Yes / No.	Page No.
8.	Whether all annexure as per tender are attached?	:	Yes / No.	Page No.
9.	Whether the existing user (at least 3) list with contact details is attached?	:	Yes / No.	Page No.
10	Valid Authorization certificate from Manufactures	:	Yes / No.	Page No.
11	Any Other details	:	Yes / No.	Page No.

Annexure - V

DECLARATION

We solemnly declare that we have attached all the documents mentioned here above and mentioned in the tender. We also understand that non-compliance of any documents will be treated as non - respective tender and we will lose our claim to participate in the tender enquiry automatically and our tender will be liable to rejected.

Name and Signature of Authorized Person:

Seal of the Company:

FORM – I (TECHNICAL BID) **Enclosed following documents / mentioned in Tender Bid**

1.	Tender Document	Downloaded and duly signed
2.	E.M.D. and Tender fee paid a) Name of Bank b) Please state whether Nationalized Bank or Schedule Bank	Mention Yes/No (D.D. shall be put in EMD cover)
3.	Literature	
4.	Tender validity	
5.	Place of Inspection	
6.	Details of specifications	
7.	Income-Tax Return document submitted	
8.	Delivery Period	
9.	Payment Conditions	
10.	Please stated here that whether the Refrigerated Incubator Shaker Instrument you have offered are as per Tender specifications in all respect or as may YES or NO	
11.	FOR/Free delivery your rates are on FOR destination basis inclusive of insurance charges	
12.	Name of Proprietor/Partner/Director with Full Residential address and telephone No. Fax No, etc.	
13.	Have you submitted all documentary evidence dully attested.	

Signature:

Name: _____

Designation: _____

Annexure - V

Details of Tenderer

1. Name of the Vendor :
2. Registered Office :
3. Working Place of the vendor :
4. Year of Establishment :
5. Type of Firm (Proprietorship, Partnership, Pvt. Ltd. or Ltd. Co.) :
etc
6. Name, Address and Telephone (O) :
number of Responsible person (R) :
Phone with STD code (M) :
7. E-mail address :
8. Details of E.M.D.

D.D. No.

Date

Name of Bank

9. Factory Act Registration No. (You have to enclose certified copy of Registration letter)
10. Permanent Account No. (Income Tax) (Enclose Certified PAN CARD) copy

11. Total Annual Turnover for Last Three Years (Enclose Certified Copies):

Year	Amount in figures	Amount in words
2018-19	Rs.	Rs.
2019-20	Rs.	Rs.
2020-21	Rs.	Rs.

Note: For above details, attach separate sheet if required

Place:

Date:

Seal and Signature of Authorized person

Annexure - VI

E-Tender No: _____

Commercial Bid

(To be submitted online only)

Instrument No.	Name of Instrument	Price
1	Refrigerated Incubator Shaker	To be submitted Online only

Note

- 1. Rates must be inclusive of all taxes, freight insurance, transportation, supply, installation training & etc. to the Registrar, Bhakta Kavi Narsinh Mehta University, Government Polytechnic campus, Khadiya, Junagadh.**
- 2. Lowest price (L1) will be considered Instrument wise.**

Declaration

I _____ do hereby declare that our firm is not black listed and no enquiries/cases are pending against us by Govt. of India / Govt. of Gujarat or any State Board/Universities, since inception of the firm/company.

I further undertake that if above declaration proves to be wrong /incorrect or misleading our tender/contract stands to be cancelled / terminated.

Signature of Authorized person